

This risk assessment has been prepared by Ann Swift - (Managing Director) on behalf of Monksley Limited in relation to the operations associated with providing an Alternative Provision offer at **Rode Common Farm, Southwick Trowbridge BA14 9NE**

Risk Assessment

23rd July 2023

External – Drive and Footpath			
Hazard	Cause	Consequence	Mitigation
Potential collision between pedestrians and vehicles	Pedestrians unaware of moving traffic	Injury to pedestrian	Students always accompanied. Only one road into the site and visibility is good. Low level of traffic
Uneven ground	Pedestrians walking through car park and along road to house fail to see uneven ground	Slips trips or falls leading to minor injuries	Students always accompanied. No significant areas of concern on roadway
Electric fencing	Students accidentally touch fencing	Mild shock, not lethal	Student advised where electric fences are and not to touch.
Inside Training Room – Classroom			
Water too hot from tap	Heated to above a safe temperature	Scalds	Temperature controlled heater fitted that has a maximum safe temperature
Lethal touch voltage	Exposed electrical connections	Electrocution	Wiring installed by a competent and certified electrician meeting the IET Wiring Regulations Electrical outlets and light switches visually checked at regular intervals for damage.
	Portable equipment (e.g. laptop power supply) has damaged cables Exposed conductors Damage to casings	Electrocution/fire	Portable electrical equipment PAT tested.
Hot surfaces e.g. kettle	Students touch surface of kettle	Scald/burn	No access permitted to students to kettle

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External – Drive and Footpath			
Hazard	Cause	Consequence	Mitigation
Trailing cables	Insufficient sockets and extension cable required	Trip hazard	Plenty of sockets around the room reduces the need for extension cables

Inside Training Room – Office			
Hazard	Cause	Consequence	Mitigation
Lethal touch voltage	Exposed electrical connections	Electrocution	Wiring installed by a competent and certified electrician meeting the IET Wiring Regulations Electrical outlets and light switches visually checked at regular intervals for damage.
	Portable equipment (e.g. electric oil heater) has damaged cables Exposed conductors Damage to casings	Electrocution/fire	Portable electrical equipment PAT tested. Smoke alarms fitted and tested
Hot surface	Electric heater temperature too high	Burns	Temperature set sufficiently low not to cause harm Students always accompanied in the office and positioned away from electric oil heater
Animals			
Hazard	Cause	Consequence	Mitigation

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Bites	Animal reaction to students	Injury to student or trainer	All animals temperaments are known and are handled by experience trainers that can identify when an issue may arise and defuse the situation.
Unexpected action by animal	Pony startled or reacts to student	Pony kicks or bites Pony stands on student foot	Ponies all very well socialised Ponies and students never left unsupervised Students and trainers to wear appropriate footwear e.g. open toed footwear is forbidden
Animal loose in the area	Animal not under control	Harm to student/trainers	Lockdown procedure available that requires all students and trainers to go to the classroom and close the door. When inside help can be called using mobile phone
			Animals are kept in secure areas which are protected by padlocks.
Students			
Hazard	Cause	Consequence	Mitigation
Unexpected reaction from student	Student has Special Educational Needs	Trainers surprised by reaction	EHCP obtained on referral and dynamic risk assessment performed for each child on their visit with knowledge gained from previous visits
Bacterial infection	Handling animals (including gecko in office)	Infection/illness	Hands are always washed after handling the animals.
Unexpected reaction to chemicals e.g. Hoof oil, Fly repellent,	Use of chemicals as part of the training experience	Reaction by the student to the chemicals used	Gloves are available Hand washing with medicated soap available

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Student allergic to dogs/other animals e.g. ponies or materials e.g. hay/straw	Proximity to or contact with dogs/other animals or bedding	Allergic reaction could be manifested in several ways e.g. rash, breathing difficulties etc,,	Interaction is voluntary Students/visitors with known allergies should have been made known to the trainers and the trainers ensure that contact is prevented and the reason for a student opting out is known and communicated
Hygiene issues with animals	Dog has parasites Dog unexpectedly toilets during session	Illness of students	Dogs are wormed regularly. Dogs are toilet trained and given plenty of opportunity to toilet prior to session, Any toilet accidents are promptly cleaned up and fully sanitised Hand sanitisers are available

Fire Assessment

Hazard	Cause	Consequence	Mitigation
Ignition source	Flammable materials	Fire/smoke	All staff aware of Fire Evacuation Policy No open ignition sources within the classroom. No significant quantity of flammable materials within the classroom (i.e. rubbish cleared out regularly) Fire extinguisher by exit Electrical system installed by competent person and certified. Heaters are oil filled and temperature limited No gas (bottled or mains) within the classroom only single phase electricity

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Ann Swift - Managing Director - Monksley Limited

Signed

18th September 2023

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